



PROPOSED RULE-MAKING
(RCW 34.05.320)

CR-102 (7/23/95)

Agency: Public Disclosure Commission

- ☒ Original Notice
☐ Supplemental Notice
to WSR _____
☐ Continuance of WSR

Preposal Statement of inquiry was filed as WSR 00-16-138; or

☐ Proposal is exempt under RCW 34.05.310(4).

(a) Title of rule (Describe Subject):

WAC 390-16-012 Registration Statement for Candidates – Form C-1.

Purpose: To implement Chapter 237, Laws of 2000 (Senate Bill 6775).

Other identifying information:

(b) Statutory authority for adoption:

RCW 42.17.370(1)

Statute being implemented:

RCW 42.17.040 and .080

(c) Summary: For many years, candidates and political committees that receive contributions or make expenditures in an election have been required to have their campaign books open for public inspection. As of June 8, 2000, candidates and political committees need to have to have their campaign books open as follows: on the eighth day before the election, excluding legal holidays, for two consecutive hours between 8 a.m. and 8 p.m.; if the eighth day is a legal holiday—two consecutive hours on the seventh day between 8 a.m. and 8 p.m. On the other weekdays by appointment between 8 a.m. and 8 p.m.

Reasons supporting proposal:

Senate Bill 6775 amended the provisions that relate to public inspection of campaign books during the eight days before an election as found in RCW 42.17.080. The candidate registration form needs to be changed to implement this statutory amendment.

(d) Name of Agency Personnel Responsible for:

Office Location

Telephone

1. Drafting	Doug Ellis	PDC, 711 Capitol Way, Rm 403, Olympia	(360) 664-2735
2. Implementation	Doug Ellis	PDC, 711 Capitol Way, Rm 403, Olympia	(360) 664-2735
3. Enforcement	Phil Stutzman	PDC, 711 Capitol Way, Rm 403, Olympia	(360) 664-8853

(e) Name of proponent (person or organization):

Public Disclosure Commission

- ☐ Private
☐ Public
☒ Governmental

(f) Agency comments or recommendations, if any, as to statutory language, implementation, enforcement, and fiscal matters: None

(g) Is rule necessary because of:

Federal Law?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Federal Court Decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
State Court Decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Citation:

(h) Hearing location:

Commission Hearing Room
Evergreen Plaza Building
711 Capitol Way, Room 206
Olympia, WA

Date: October 24, 2000

Time: 9:00 a.m.

Assistance for persons with disabilities: Ruthann Bryant (360) 753-1111

Submit written comments to:

Doug Ellis
Public Disclosure Commission
PO Box 40908
Olympia, WA 98504-0908
Fax (360) 753-1112 by October 20, 2000

DATE OF INTENDED ADOPTION:

October 24, 2000

NAME

Vicki Rippie

SIGNATURE

TITLE Executive Director
Executive Director

DATE

9/20/00

CODE REVISER USE ONLY

SEP 20 2000

11:58

00-19-114

(COMPLETE REVERSE SIDE)

(j) Short explanation of rule, its purpose, and anticipated effects:

Rule would update the provisions that relate to public inspection of campaign books during the eight days before an election as found in RCW 42.17.080. The rule would implement the statutory provisions found in Senate Bill 6775 and require candidates and political committees that receive contributions or make expenditures in an election have their campaign books open as follows: on the eighth day before the election, excluding legal holidays, for two consecutive hours between 8 a.m. and 8 p.m.; if the eighth day is a legal holiday—two consecutive hours on the seventh day between 8 a.m. and 8 p.m. On the other weekdays, by appointment between 8 a.m. and 8 p.m.

Does proposal change existing rules: ☒ **YES** ☐ **NO** If yes, describe changes:

The rule would implement the statutory provisions found in Senate Bill 6775 and require candidates and political committees that receive contributions or make expenditures in an election have their campaign books open as follows: on the eighth day before the election, excluding legal holidays, for two consecutive hours between 8 a.m. and 8 p.m.; if the eighth day is a legal holiday—two consecutive hours on the seventh day between 8 a.m. and 8 p.m. On the other weekdays by appointment between 8 a.m. and 8 p.m.

(k) Has a small business economic impact statement been prepared under chapter 19.85 RCW?

☐ **YES. Attach copy of small business economic impact statement.**
A copy of the statement may be obtained by writing to:

☒ **NO. Explain why no statement was prepared.**

The implementation of this rule does not impact small businesses. This rule would only affect a small business if a candidate or political committee designated such a business as the location where campaign books are open for public inspection.

(l) Does section 201, chapter 403, Laws of 1995, apply to this rule adoption? ☐ **Yes** ☒ **No**
Please explain:

The PDC is not an agency listed in subsection (5)(a)(i) of section 201. Further, the PDC does not voluntarily make section 201 applicable to this rule adoption pursuant to subsection (5)(a)(ii) of section 201, and to date JARRC has not made section 201 applicable to this rule adoption.

AMENDATORY SECTION (Amending WSR 99-22-084, filed 11/2/99)

WAC 390-16-012 Forms--Registration Statement for Candidates. The official form for providing the statement of organization by candidates and candidate's committees, for designating a campaign treasurer and depository and for reporting information required to qualify for mini campaign finance reporting or abbreviated campaign finance reporting is designated "C-1", revised ~~((12/99))~~ 11/00. Copies of this form are available at the Commission Office, 711 Capitol Way, Room ~~((403))~~ 206, P.O. Box 40908, Olympia, Washington, 98504-0908. Any attachments shall be on 8-1/2" x 11" white paper.

Candidate Registration

C1
 (8/2000)

Candidate's Name (Give candidate's full name.)			Telephone Numbers ()
Candidate's Committee Name (Do not abbreviate.)			()
Mailing Address			Fax Number ()
City	County	Zip + 4	E-Mail Address

1. What office are you running for? _____ Legislative District, County or City Position No. _____ Do you now hold this office?
 Yes ☐ No ☐

2. Political party (if partisan office) _____ 3. Date of general or special election _____

4. How much do you plan to spend during your entire election campaign, including the primary and general elections? Based on that estimate, choose one of the reporting options below. If no box is checked you are obligated to use Option III, Full Reporting. See instruction manuals for information about reports required and changing reporting options.

☐ **Option I MINI REPORTING**
 In addition to my filing fee of \$_____, I will raise and spend no more than \$500, including any charges for the voters pamphlet. I will not accept more than \$200 in the aggregate from any contributor except myself.

☐ **Option III FULL REPORTING**
 I will use the Full Reporting System. I will file the frequent, detailed campaign reports required by law.

☐ **Option II ABBREVIATED REPORTING**
 I will raise and spend no more than \$2,000, including my filing fee and any charges for the voters pamphlet. I will not accept more than \$200 in the aggregate from any contributor except myself.

5. Treasurer's Name and Address. Candidate may be treasurer. List deputy treasurers on attached sheet. ☐ Continued on attached sheet Daytime Telephone Number
 ()

6. Committee Officers. List name, title and address. Continue on attached sheet if necessary. See reverse for definition of "officer." ☐ Continued on attached sheet

7. Campaign Bank or Depository _____ Branch _____ City _____

8. Related or Affiliated Political Committees. List name, address and relationship. ☐ Continued on attached sheet

9. Campaign books must be open to the public, except on a weekend or legal holiday, during the eight days before the election: (a) on the eighth day for two consecutive hours between 8 a.m. and 8 p.m.; if the eighth day is a legal holiday - two consecutive hours on the seventh day between 8 a.m. and 8 p.m.; and (b) on the other weekdays, by appointment between 8 a.m. and 8 p.m. Specify location and hours below. It is not acceptable to provide a post office box or an out-of-area address.

Street Address, Room Number, City _____

Hours [Two consecutive hours; see 9(a)] _____

In order to make an appointment, contact the campaign at (telephone, fax, e-mail): ()

10. CERTIFICATION:
 I certify that this report is true, complete and correct to the best of my knowledge.
 Candidate's Signature _____ Date _____

Please advise us about which forms and instructions you need. Remember, candidates must file a Financial Affairs Statement (F-1) unless a current one is already on file with PDC. Check all boxes that apply.

☐ I already have financial affairs and campaign disclosure forms and instructions.

☐ I am using Mini Reporting and, therefore, do not need the other campaign disclosure forms. In addition, I have already filed my Financial Affairs Statement and need no additional F-1 forms.

☐ I will obtain all forms and instructions from my county elections office.

☐ I want PDC to mail me: ☐ the F-1 instruction booklet (which includes forms) ☐ the appropriate campaign disclosure forms and instructions.

Distribution of This Report:
 ORIGINAL - Public Disclosure Commission
 COPY - County Elections Office (Auditor)
 COPY - Your own records
 (Note: City candidates contact City Clerk to see if local filing is required.)

SEE INSTRUCTIONS ON REVERSE

Please consult PDC instruction manuals when completing this report.
Reporting requirements are contained in and governed by RCW 42.17 and WAC 390.

Who Must File

Candidates who seek

- state office (legislative or statewide executive),
- a state supreme court or state court of appeals position,
- local office in jurisdictions having 5,000 or more registered voters as of the last general election or in jurisdictions covering an entire county.

When To File

Within 2 weeks of becoming a candidate. A person becomes a candidate for PDC purposes when he or she **first** does any of the following:

- receives contributions, makes expenditures, or reserves space or facilities with intent to promote his or her candidacy;
- purchases commercial advertising space or broadcast time to promote his or her candidacy;
- authorizes another person to take one of these above actions on his or her behalf;
- announces publicly that he or she is seeking office; or
- files a declaration of candidacy with the appropriate elections official.

File an amended registration within 10 days of a material change to information provided on previously filed C-1. Reports are considered filed as of the postmark date or date hand-delivered to PDC.

Where To File

Send the **original to PDC** at the above address. Send a copy to **County Auditor** (county elections office) of the county in which the candidate resides. Candidates for city offices are advised to contact their City Clerk to learn if local filing is required by local ordinance. Keep a copy as part of the campaign's records.

"Officer" of a Candidate's Committee – Definition

Officer of a candidate's authorized committee or officer of a candidate's committee includes the following persons:

- the treasurer,
- any person designated as an officer on the C-1 registration statement, and
- any person who alone or in conjunction with other persons makes contribution, expenditure, strategic or policy decisions on behalf of the committee. (WAC 390-05-245)

Contact PDC or County Elections Office for Instruction Manuals
and Reporting Forms or look under the "Filer Assistance" menu category on PDC's
Web Site: www.pdc.wa.gov



PUBLIC DISCLOSURE COMMISSION

711 CAPITOL WAY RM 206
PO BOX 40906
OLYMPIA WA 98544-9906
(360) 763-1111Candidate
Registration

C1

(11/00)

Candidate's Name (Give candidate's full name.)

Telephone Numbers

()

Candidate's Committee Name (Do not abbreviate.)

()

Mailing Address

Fax Number

()

City

County

Zip + 4

E-Mail Address

1. What office are you running for?

Legislative District, County or City

Position No.

Do you now hold this office?

Yes ☐No ☐

2. Political party (if partisan office)

3. Date of general or special election

4. How much do you plan to spend during your entire election campaign, including the primary and general elections? Based on that estimate, choose one of the reporting options below. If no box is checked you are obligated to use Option III, Full Reporting. See instruction manuals for information about reports required and changing reporting options.

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Candidate's Signature

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